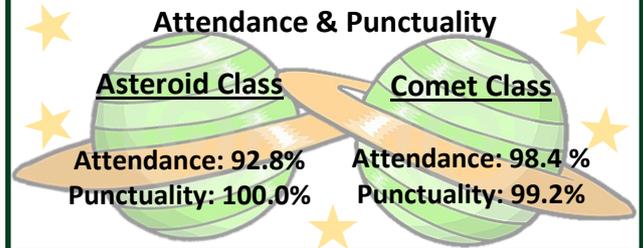




Dear Parents, Carers and Friends of Halley House School, Classes had a very busy week outdoors last week – I hope all of our wonderful helpers managed to enjoy a well-deserved restful weekend of recovery time (...in preparation for next week!). Children returned from their activities bursting with ideas and a real sense of wonder.

We will have our new marketing leaflets and prospectus this week for admissions for September 2016; if you would like to help distribute any and spread the good word of the school, please speak to Cheryle, FOHH Chair, who is helping to coordinate our Friends movement, or the school office. Many thanks, as always, for all your continued support.

Claire Syms



Requesting leave of absence

All requests for a leave of absence must be made in writing prior to the period of absence, using the 'Leave of Absence' form, available from the office. Amendments to the Education (Pupil Registration) Regulations state that headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. A family holiday is **not** classed as exceptional circumstances.

Parent and Carer Helpers and Volunteers

All staff would like to extend their sincere, hearty thanks to all of our wonderful helpers and volunteers who make our off-site visits not only possible but also hugely enjoyable. Last week was a particularly busy week and we simply would not be able to run these activities without your support. There were a few tired faces towards the end of last week – and not just from the children! If you do wish to help out on trips, outdoor learning or PE sessions, you **MUST** inform your child's class teacher, who will then confirm whether you can attend. The safety and well-being of our pupils is our priority, and adults expecting to take part on a trip or visit without prior notice **WILL NOT** be allowed to attend, as we will not have sufficient time to make the necessary risk assessments or health and safety plans.

Diary Dates

Week Commencing 30th November

- Art Week in school

Friday 4th December

- FOHH Bake Sale

Wednesday 9th December

- Local Governing Body Meeting

Friday 11th December

- DfE Adviser Visit

Monday 14th December

- Children's Art Exhibition, 4-6pm

Thursday 17th December

- 'Away in a Manger' Reception production, 2pm

Friday 18th December

- Christmas Jumper Day!
- Last day of term, school finishes at 2pm.

SUPER STARS!

Our Super Stars of The Week are:

Asteroid Class:
Alice
Alanna

Comet Class:
Issy
Roux

Well done for working so hard and being such good role models!



Prospective Parent Open Mornings, 9.30-10.30am

Monday 7th December, Tuesday 15th December, Tuesday 12th January

If any of our current parents would like to attend any of these mornings to informally talk to prospective families about your experiences and thoughts of Halley House School so far, please speak to Ms Lim.

School Photographs

After a very busy Wednesday morning with our photographer, children have now had their individual photographs taken, as well as some charming action shots for use on our publicity materials. Individual portrait proofs should be available early this week for you to make your selections; remember that you will need to complete your order by **FRIDAY 4th DECEMBER** (this Friday) to get your photos back in time for Christmas. You will still be able to place online orders after this deadline.



Wellies!



Thank you for providing wellies in a plastic bag for your child's outdoor learning – please do ensure that these, along with the rest of your child's uniform, have been clearly labelled with your child's name to make them easily identifiable! Please also remember that the Halley House School coat is a compulsory item of school uniform and must be worn on all excursions off-site.

Christmas Production

We have invited Reception children and staff from Bellevue Place Education Trust schools from across London to join us on Thursday afternoon to see our Christmas production of 'Away in a Manger'. Whilst not all schools can make it during that very busy last week of term, we are expecting representatives from both Deer Park School in Richmond, and Kilburn Grange School. It will be a fantastic opportunity for children to meet each other and share some first experiences of life in Reception! We will be issuing (free) tickets through the school office for our parents and carers from next week.

Christmas Jumper Day

The last day of term will also be Text Santa 'Christmas Jumper' day! Donate £1 to support Macmillan, Make a Wish and Save the Children charities. Children will be doing some activities in school to make their jumpers look even more festive; we encourage our families to get crafty in aid of the day, too – have a look at <http://www.itv.com/textsanta/news/christmas-jumper-inspiration> for some original ideas!



Christmas Cards

Don't forget to order your Christmas Cards and mugs if you haven't done so already! Please note that all profits made from the sales of Christmas cards and printed mugs will go towards our Christmas production fund.

Governor Visit

Helen Cooper, one of our Community Governors with responsibility for SEND, visited Halley House the other week and had the following to say:

"I was impressed by the quality of teaching and the provision of facilities for all pupils. Teachers take care to speak to all pupils' abilities and are inclusive in their approach. The policies in place for SEND represent a high level of consultation between senior staff, parents, pupils and agencies."

Helen will be writing a full report for the school, which we will use to help inform school development. We are always happy to welcome governors into our school, and our Local Governing Body is instrumental in providing support and challenge for the leadership team. We are incredibly grateful to our governors for the time and energy they give to making our school a better place.

Teaching Assistant Vacancy

We have a vacancy for a full time teaching assistant at Halley House, to support children's learning and progress. The role will also involve pastoral and administrative duties and will involve working with individuals and small groups. Please contact office@halleyhouseschool.org.uk for more details and to request an information pack. Details are also available on the school website.

Deadline for applications: 12 noon, Wednesday 2nd December 2015.

Interviews: w/c 7th December 2015

FOHH

A FOHH Bake Sale is planned for Friday 4th December to help raise funds for our Christmas production so do let Cheryl, FOHH Chair, know if you can contribute in any way!



School Trip

We were delighted to note that staff at Lea Valley WaterWorks took the time to comment on our pupils' excellent behaviour during their school trip on Friday last week. They said they were very impressed! The children had an absolutely fantastic time, creating mud paintings, clay sculptures and natural printed cloths using materials from the local environment. They really did immerse themselves in art and nature!



Outdoor Learning



Hackney Downs



Lea Valley WaterWorks

