

Headteacher: Ms Claire Syms

Thursday 5th August 2021

Dear parents and carers,

I am delighted to inform you that we have received official confirmation from the DfE that our application for our first Nursery class at Halley has been approved!



As you are aware, we have appointed our Nursery Manager, Ms Antionette Mattison.

Antionette has extensive experience working in Early Years, in both the private, voluntary and independent (PVI), and within the maintained school sectors. She has spent the last 6 years working in a Hackney school across their Nursery and Reception provision and prior to that in a local PVI nursery as Deputy Manager. Antionette brings an infectious enthusiasm to the role, and cannot wait to welcome our first cohort in September!

We are now in the process of recruiting our Early Years Practitioners (Level 3) and will be able to share any appointments we make ahead of September. Ms Ashley, Ms Kaur and Ms Katie, as existing members of our EYFS Team, will also be involved in our nursery provision.

Our Nursery opens on **Monday 6th September 2021** and there will be a short settling period for new starters as follows:

Monday 6th September: 9am-12noon

Tuesday 7th September: 9am-1pm

Wednesday 8th September: Full provision available

Antionette will be organising parent and child visits in school for Thursday 2nd and Friday 3rd September.

As an introductory offer, if you sign up your child before **13th August 2021** to start in September 2021, you will receive the following absolutely **free!**

- **Free school nursery uniform (green polo shirt, school jumper or cardigan, school coat, school backpack)**
- **Free meals and snacks for 2 weeks**
- **Free extended provision hours for 1 week**
- **50% fee discount for a further 2 weeks if you refer a friend and they sign up**



www.halleyhouseschool.org.uk

I have attached our initial registration form and associated terms and conditions for you to complete and return to office@halleyhouseschool.org.uk. If your application is received before 12 midnight on Friday 13th August, any fee discounts will be applied to your nursery account. All nursery parent payments will be made through Arbor. You will then be sent a full enrolment pack to complete the registration process and organise induction.

Nursery uniform can be purchased through our school provider, Uniform4Kids: <https://www.uniform4kids.com/collections/halley-house-school>. Please submit receipts for the above items for nursery children to the school office, if you have registered before 13th August, and you will be reimbursed.

We look forward to receiving your forms and welcoming our first cohort!

Yours faithfully,

C. Syms.

Claire Syms
Headteacher

